

INFORMAL OPENING PROBATE CHECKLIST

Decedent's Name _____ Date of Death _____

Applicant's Name _____ Date of Filing _____
(> 120 hours but < 3 years)

Application States:

- _____ interest of applicant
- _____ name / age of decedent
- _____ judicial district and state of domicile at death
- _____ names / addresses of spouse, children, heirs, devisees
- _____ ages of any who are minors
- _____ venue (if not domiciled in Alaska at death)
- _____ name and address of personal representative
- _____ statement re: demand for notice
- _____ time has not expired
- _____ will information*
- _____ Appointment priority **
- _____ verified

Accompanying documents:

- _____ death certificate
- _____ will

Paperwork required:

- _____ statement admitting will/appointing personal representative
- _____ acceptance (may be combined with letters)
- _____ letters of testamentary*
- _____ letters of administration**

Check bond status:

- _____ waived by will
- _____ waived by consent of parties
- _____ required

*Required if will is being admitted to probate

**Required if no will has been found and proceeding is intestate